

## **Brockhurst Primary School**

Avery Lane, Gosport, Hants. PO12 4SL

Telephone: (023) 9258 0471

E-mail: [adminoffice@brockhurst.hants.sch.uk](mailto:adminoffice@brockhurst.hants.sch.uk)

Website: [www.brockhurst.hants.sch.uk](http://www.brockhurst.hants.sch.uk)

**Headteacher: Miss Amelia Cripps**

16<sup>th</sup> July 2020

Dear Parents and Carers

### **September 2020**

As the end of term swiftly approaches, I am in a position where I can now share with you how school will look in September when the children return.

We are really looking forward to welcoming **all** of the children back on **Monday 7<sup>th</sup> September**. As you can imagine, in order to keep everyone safe with an increased number of children and adults on site, school will look and feel a little different. It is important to remember that the coronavirus has not gone away, and we really need our families to help and support us by strictly following the arrangements that we have put in place to keep children, parents and staff safe.

You will be aware that we have had children in school since the lockdown in March. We are confident that over this time we have developed new ways of working and systems which, although took some getting used to, work to keep everyone as safe as possible. Many of the arrangements detailed in this letter will not be new to the children and families who have been attending school since 1<sup>st</sup> June.

#### **Attendance**

From September attendance will be compulsory and, after such a disruptive year, it is vital that we do our best to ensure that attendance for all pupils is excellent. We understand that some parents and children may be anxious about the return to school. Please contact us as soon as possible if this is the case so that we can find ways to provide support.

#### **Bubbles**

Our children will continue to be organised into what is often referred to as 'bubbles'. These will be bigger than our current 'bubbles' and will be the size of your child's class. This is slightly different in Year R as our classes function as a setting and so both classes in Year R will be the same 'bubble' to enable children to free flow and use the entire Year R setting.

The 'bubbles' will be kept apart from other 'bubbles' during the school day as much as possible by staggering the timings of the start and end of the day, playtimes and lunchtimes.

Adults are now able to work between different 'bubbles' as long as social distancing is in place.

## Staggered Start and End Times

To enable an increased quantity of parents and children to safely access the school site, we need to continue staggering the start and end of the school day. We have organized these into 10 minute windows where your child's classroom door will be open for dropping off. You can drop off at any point within this window.

We have managed to reduce the time between the earliest and latest time windows, but this **does rely** on children and parents **strictly adhering to their window** and not spending any more time on site than is necessary, e.g. arrive within your window and not before, leave site promptly after collection. We will monitor this and further stagger windows if necessary to keep everyone safe.

We understand where families have multiple children to drop off this could be inconvenient and we will work with those families most effected by a long gap between windows. If you do have a 10 minute gap between drop offs, we would ask you to either wait off site or use the entire school grounds to effectively distance from other families dropping off, e.g. wait on the field, other side of the playground. Children should only be accompanied on to the site by one parent/carer.

North Campus			
Class	Enter/ Leave Through	Drop Off	Pick Up
Owls	External Class Door	8.30-8.40*	3.05-3.15*
Puffins	External Class Door	8.40-8.50*	3.15-3.25*
Robins	External Class Door	8.30-8.40	3.05-3.15
Hummingbirds	<b>School Office Door</b>	8.40-8.50	3.15-3.25
Seagulls	External Class Door	8.30-8.40	3.05-3.15
Swans	External Class Door	8.40-8.50	3.15-3.25

*\*From 17<sup>th</sup> September (following the initial Year R induction).*

South Campus			
Class	Enter/ Leave Through	Drop Off	Pick Up
Kingfishers	External Class Door	9.00-9.10	3.35-3.45
Toucans	External Class Door	8.50-9.00	3.25-3.35
Golden Eagles	External Class Door	8.40-8.50	3.15-3.25
Parrots	External Class Door	8.30-8.40	3.05-3.15
Ospreys	<b>School Office Door</b>	8.30-8.40	3.05-3.15
Falcons	<b>School Office Door</b>	8.40-8.50	3.15-3.25
Peacocks	<b>School Office Door</b>	8.50-9.00	3.25-3.35
Phoenixes	<b>School Office Door</b>	9.00-9.10	3.35-3.45

Don't worry, there will be staff available to help direct you if you are unsure where to go and answer any questions!

Please also be aware that, with all children back at school, parking around the site will once again be difficult. Where possible, park further away and walk the last portion of your school journey. Please keep the zigzag lines clear.

## **Classroom Layouts and Furniture**

Our classrooms can now be used for the normal number of children, but they will be arranged differently. Our classrooms (Years 2-6) will have tables and chairs in rows as far as possible and we will aim to have all children facing forward to reduce the risk of infection being passed between individual children. Year 1 will be starting the year with an approach which is similar to that of Year R, but when children are sat at tables they will be side by side (rather than facing each other).

Adults must endeavor to be two metres away from children and so teachers may be at the front of classrooms more than they usually would, although this is not always possible if children need support that requires closer supervision.

## **Cleaning and Hygiene**

Children and adults will be expected to wash their hands or use sanitiser on entry to school in the morning and at other points throughout the day.

## **Equipment**

Children should bring the minimum number of belongings to school. We would ask that no pencil cases or toys are brought to school and that all belongings are taken home at the end of each day.

Stationary will be provided by the school, and kept in individually named plastic wallets.

## **Uniform**

We would expect children to be in normal school uniform, including school shoes, in September. Again, please remember that jumpers with the old logo, plain burgundy jumpers and jumpers with the new logo (once printed) will be acceptable.

A PE kit will be required. Please bear in mind that we will be teaching PE outside for as long as the weather stays dry enough.

## **Break times, Lunchtimes and School Dinners**

Outdoor play times will be staggered, with set outdoor areas for each year group so that different classes do not come into contact.

There will be no snack shop at break time on South and unfortunately no free school fruit available on North, but children are welcome to bring a healthy snack (fruit, veg sticks etc) from home. Please ensure any snack items do not contain nuts or coconut.

Packed lunches and school dinners will be eaten in classrooms. The lunch hour will be 12.00 midday to 1.00pm, children will have a slot for outdoor play and a slot to eat their lunch/ indoor activities during this hour. School dinners will be delivered to classrooms at their set time slot.

## **Clubs**

There will be no after school clubs (e.g. football, netball) for the time being.

Gateway will be in contact with families regarding their wrap around childcare provision.

## **Curriculum**

In September, we will be modifying our curriculum to ensure that a greater proportion of the day is devoted to supporting our children's mental and physical health and wellbeing, to get them ready to learn after such a long break. We will also be spending time revisiting key learning points from the previous year group to avoid gaps in our children's understanding.

## **Payments**

We will continue to run a **cashless system**. Please make sure you are set up with the online payment system and contact the school office if you need help with this.

## **Communication with Staff**

Over the summer the Class Dojo App will be out of use to enable us to set the system up with children in their new classes.

Class Dojo is a great way to pass on information to your child's class teacher in September without needing to wait to speak to them at the classroom door in the morning. If you need to have a longer chat with your child's teacher, please request a phone call using the Dojo system.

Should you need to come into school to speak to a member of staff, we ask that an appointment is made through the school office.

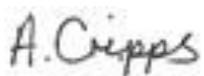
## **Preparation for Localised Lockdowns**

In the event of a localised lockdown, we want to make sure that we do everything possible to provide a seamless transition to remote learning for our children. To help us do this effectively we will be asking for information about the resources you have available at home, e.g. access to the internet, devices. This way we can put in place a plan to help meet your needs, as much as we possibly can, in the event that your child's education needs to continue remotely.

School staff have been working non-stop to keep the children on site happy and healthy, whilst doing their best to offer support and learning to families at home. I cannot thank them enough for their efforts. In addition, the support from our families during this time has been incredible. Thank you again for continuing to work with us to make the best of a difficult situation and keep our school community safe and well!

I apologise for the length of the letter! I hope that it gives you the information that you need. If you have any questions about the arrangements above, please do not hesitate to contact the school office.

Yours sincerely



Miss Amelia Cripps  
**Headteacher**